

# The Center for Academic Success Southwestern University Disability Disclosure Form

*Southwestern University, in compliance with Section 504 of the Rehabilitation Act of 1973 and The Americans with Disabilities Act of 1990, recognizes that students who have diagnosed disabilities including specific learning, physical, or psychological disabilities, are entitled to an equal opportunity to benefit from the educational programs of the University and that reasonable accommodations may be necessary to provide that opportunity to students with disabilities.*

The Center for Academic Success coordinates services for students with disabilities. Students wishing to request accommodations from Southwestern University should follow the steps below. **All information about a student's disability is considered to be confidential and will remain within the office of the Assistant Director of Academic Success (Maria Peña).**

1. Return this form (the Disability Disclosure form) to the Center for Academic Success, Attn: Maria Peña.
2. Provide documentation from a qualified professional that describes the functional impact/limitations that result from the disability. Information on acceptable documentation is available at <http://www.southwestern.edu/offices/success/forstudents/services.php> or by contacting Maria Peña (penam@southwestern.edu).
3. Set up a meeting to discuss potential accommodations within the first two weeks of class by contacting **Maria Peña**. Contact information for Maria is at the bottom of this form.
4. If it is your first visit, complete the intake form and mail it in or bring it with you to your first appointment. (<http://www.southwestern.edu/offices/success/forstudents/services.php>)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Nature of \_\_\_\_\_

Disability: \_\_\_\_\_

Please check which services you have used in the past and which you hope to use at Southwestern. The Assistant Director will use these responses, a thorough review of documentation and interview and intake information as a means for determining what is reasonable and appropriate to include in your accommodation package.

Service	Used in the past	Hope to use at SU
Audio Texts		
Extend time testing		
Reduced Distraction Testing		
Note Takers		
Readers		
Scribes		
Physical Modifications Please Explain:		
Reduced Course Load		
Interpreter or Captioning		
Other Please Explain:		

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