**Addendum to Competitive Faculty Development Fund Guidelines**

**Book Subvention Award Policies**

University and other scholarly presses often require authors to provide “subvention” funds to underwrite the publication of scholarly monographs and books. Authors who are eligible under Competitive Faculty Development Fund guidelines may make application to the **competitive faculty development fund** for the subvention of scholarly monographs and books in any language or discipline that meet the following qualifications:

* The press uses a peer-review mechanism for selecting books to publish and stipulates that a subvention is necessary for the book to be published, as in the case where the anticipated sale is too small or too slow to permit timely recovery by the publishers of the initial production expense.
* Funds are only paid directly to the publisher; authors may not be reimbursed from the account.
* Publication of textbooks, translations of previously published books or book reprints will *not* be supported.
* The recipient must provide a copy of the author-publisher contract to the Awards Committee before the subvention is released.
* Usually only single-authored volumes (a scholarly monograph or collections of essays by the author) will be considered; exceptions will be made only in rare circumstances and will require additional supporting materials.
* Awards will not usually exceed $4,000.

Application Guidelines:

Your competitive faculty development application should include:

* The title of the book, a brief description, and its importance to the field.
* An indication of how much total subvention funding the press has requested and the reasons the press needs the subvention.  Indicate any other pending or confirmed sources of external funding.
* An indication of how many copies of the book will be printed and the anticipated price of the book.
* A brief explanation of why the press is an appropriate press to publish your book.  Briefly describe how the press has advanced important scholarship in your field and list some recent relevant titles that the press has published.

Attachments:

* The contract to publish your book.
* Any budget provided by the press (if not included in the contract).