Southwestern University

Community-Engaged Learning
Teaching Assistants
Fall 2013

Community-Engaged Learning Teaching Assistants (CELTAs) support civic engagement pedagogy by supporting faculty involved in community-engaged learning. CELTA's assist faculty members with the implementation of community-engaged learning and liaison with the community. CELTAs participate in ongoing training and reflection sessions, and develop skills in project management, communication, facilitation, and community-building. Responsibilities include, but are not limited to:

- Locating appropriate community partnerships for the course
- Monitoring student service hours and activities
- Nurturing the community partnership(s)
- Regularly communicating with faculty and community organizations
- Coordinating evaluation and assessment of community organizations, students, and faculty

Benefits for all stakeholders. Students, community organizations, and faculty benefit from the CELTA program. Benefits include:

Student Benefits
- Professional development
- Opportunities to engage in community-engaged work
- Structured and guided reflection linking CELTA experience with overall educational experience

Community Organizations Benefits
- Student assistants to coordinate logistics and volunteers
- Dedicated and trained liaison between student volunteers and university

Faculty Benefits
- Trained and engaged student assistant to coordinate community logistics
- Support in evaluating and assessing community needs

Timeline
- Students who are interested in becoming a CELTA must first be nominated by a SU faculty member. Faculty members should email Dr. Sarah Brackmann, Director of Civic Engagement (Brackmas@southwestern.edu) to provide the name of the selected student.
- The nominated student then completes and submits a CELTA application (See below)
- Once a student is accepted into the CELTA Program, he/she attends a required orientation at the beginning of each semester. This training provides students with the foundational information they need to understand and support the objectives of SU community-engaged learning courses.
- CELTAs provide a maximum of 6 hours per week of teaching assistance throughout the semester
- CELTAs participate in bi-weekly debriefings throughout the semester.

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Name: _____ **Graduation Year:** _____

Campus/Local Address: _____

E-mail: _____ **Phone:** _____

Major: _____ **Minor** *(if applicable)*_____

Student Group/Association Membership(s):

_____

Please select all applicable options below
□ I am applying to be an CELTA from August – December (Fall) **AND/OR** □ December – April (Spring)

If applying - *the following dates will not affect your ability to participate in the program*
□ I am available for *CELTA Training* in September *(Dates TBD)*
□ I am available for the bi-weekly *CELTA Meetings* (*Dates TBD*)

Type answers onto a separate sheet in no more than 2 pages

1. Describe your experience with community-engaged learning, community service, and/or work with nonprofit organizations and how you have been impacted personally, academically, and professionally.

2. What skills, strengths and interests do you possess that will aid in the CELTA position? What skills or interests would you like to develop through the CELTA position?

Submit the following information to Dr. Brackmann (Brackmas@southwestern.edu):
1. Completed Application

2. Resume

3. Your class schedule for semesters corresponding with participation in program or *tentative schedule if final schedule is not yet available.*